

Williamsburg High School

2018 Commencement

May 26, 2018

10:30 a.m. at Clear Mountain Community Church

4050 Tollgate Road

Batavia, OH 45103

Introduction

As we approach the end of the school year, thoughts and questions about graduation become paramount in the minds of both seniors and their parents. This publication has been prepared to answer as many questions about graduation as possible. Topics such as graduation requirements, events leading to graduation, times and dates of activities, and the graduation ceremony itself, are covered in this document. Parents, we ask that you check with your son or daughter to make sure all class and school requirements are met. Should you have questions about grades, check with your child's teacher. If you have questions about fees, contact Mrs. Young in the office. Parents are also urged to discuss senior pranks jeopardizing your child's participation in the commencement ceremony.

Graduation Requirements

- Rehearsal: Friday, May 25, 2018 at 10:00 a.m. – Please arrive at 9:45 a.m. Seniors participating in the ceremony must attend in order to walk. The location is at the Clear Mountain Community Church.
- Students not meeting graduation requirements: Students who have not met all graduation requirements will not be allowed to participate in the commencement ceremony. Students must meet Ohio testing requirements and earn all required credits to be eligible for on time graduation. Final grade and credit information for all correspondence, online courses and CCP to meet graduation requirements must be received by 2:00 p.m. Thursday, May 24, 2018. **It is the responsibility of the student to make sure all graduation, community service, and commencement requirements are met.**
- Seniors NOT participating in commencement: Diplomas for students not participating in commencement may be obtained from the principal's office after May 31, 2018.
- All school fees must be paid, textbooks returned, and all other school obligations must be taken care of no later than 2:00 p.m. Tuesday, May 22, 2018.
- Parent Contact: Every attempt will be made to notify parents of seniors who have not met graduation requirements.
- Caps and Gowns: A cap and gown must be worn to participate in the ceremony. Graduates should try on their cap and gown to make sure everything fits correctly.
- Transcripts: Seniors may request that an official transcript be sent to a college or employer. Seniors must identify the college they have selected on their final senior survey. Ms. Capucini is the contact.

Commencement Ceremony

The WHS Commencement is a ceremony, not a celebration, and will be conducted with dignity and respect. Graduates, parents, and guests are reminded that out of respect to other classmates, anything that distracts from the dignity of the ceremony will not be permitted.

Commencement Attire

Appropriate Dress for Boys: White dress shirt with collar, tie, dark slacks, and dark shoes. Jeans, shorts, sunglasses, or tennis shoes are not permitted.

Appropriate Dress for Girls: The dress worn beneath the gown should be light color (bright colors show through the gown), and should not exceed the hem-line of the gown. Dress shoes are required.

Commencement Questions

If you have questions concerning a grade in a particular class, contact the teacher. If you have questions concerning graduation requirements, contact Ms. Capucini. Questions about school fees, contact Mrs. Young. If you have a problem with your cap, gown, or graduation announcements, contact Graduate Services at 513-272-5890. Questions regarding senior video, contact Mr. Herron at 513-724-2211.

2018 Commencement Calendar

May 14, 2018	6:30 p.m. Senior Awards Night
May 17 & 18, 2018	Senior Exams
May 18, 2018	Seniors last day and Legacy Walk
May 17, 2018	7:00 p.m. US Grant Completion Ceremony
May 25, 2018	Arrive at church at 9:45 a.m. for 10:00 a.m. Graduation practice. There will be a senior luncheon at LaRosa's in Mt. Orab immediately following graduation practice.
May 26, 2018	Commencement 8:00 am. McIntire-Glutz Photography will be at the church taking photos of all the senior graduates. 9:00 a.m. – 12:00 p.m. Shuttle bus from High School will run every 10 minutes, before & after graduation. Families are encouraged to park at the Williamsburg High School. 9:00 a.m. Seniors report to church 10:15 a.m. Seniors line up 10:30 a.m. Commencement ceremony begins

If you have any further questions please contact the high school office at 513-724-2211.