

**OPEN ENROLLMENT FOR THE 2017-2018 SCHOOL YEAR**  
**Resolution #017-1247 Adopted 02/13/2017**  
**by the Williamsburg Local School Board of Education**

**ADMISSION OF INTERDISTRICT TRANSFER STUDENTS**

The Williamsburg Local School District resolves to permit the enrollment of students, admitted under Section 3313.98 of the Ohio Revised Code, tuition free, from any district in the state of Ohio subject to the policies, regulations, conditions contained hereafter:

1. This resolution permitting interdistrict enrollment shall become effective July 1, 2017 and ends June 30, 2018.
2. Students/parents accepted into the interdistrict open enrollment program shall be accepted for one school year. Students who begin but choose not to complete the entire 2017-2018 school year in the Williamsburg Local School District and who return to their resident school district during the 2017-2018 school year will not be permitted to apply for interdistrict open enrollment status for the 2018-2019 school year.
3. Native students (school residents of the Williamsburg Local School District) shall have priority to all programs, buildings and grade levels over interdistrict open enrollment applicants.
4. Children of employees admitted tuition free by board policy and tuition students approved prior to June 30, 2017, shall have priority over interdistrict open enrollment applicants.
5. No student shall be accepted under the interdistrict open enrollment program into a class, course or program that is not housed within the Williamsburg Local School District proper. The Williamsburg Local School District shall not be required to create or add any education programs or units to serve interdistrict open enrollment students. Additionally, enrollment limits for special education and vocational units shall not be exceeded.
6. Any student accepted into the interdistrict open enrollment program who is a special education student shall be required to attend the school within the district where services specified in the student's IEP are currently available.
7. If the board of education elects to renew this policy for the 2018-2019 school year, any students/parents who were accepted into and completed the 2017-2018 school year in the Williamsburg Local School District under the interdistrict open enrollment program and who are eligible (reside in an Ohio district) and reapply pursuant to a succeeding year interdistrict open enrollment program shall have priority over new interdistrict open enrollment program applicants provided they meet the other eligibility requirements of this policy.

**OPEN ENROLLMENT FOR THE 2017-2018 SCHOOL YEAR**  
**Resolution #017-1247 Adopted 02/13/2017**  
**by the Williamsburg Local School Board of Education**

8. No student shall be accepted in the Williamsburg Local School District under the interdistrict open enrollment program who has been suspended or expelled from school for at least ten (10) consecutive days in the current semester or the immediately preceding semester.

In addition, no student shall be accepted in the Williamsburg Local School District under the interdistrict open enrollment program who has been convicted and/or ruled a delinquent child for committing any of the crimes listed below:

- a. Conveying deadly weapons or dangerous ordinance;
- b. Possessing deadly weapons or dangerous ordinance;
- c. Carrying a concealed weapon on school property or at a school function;
- d. Trafficking in drugs;
- e. Murder or aggravated murder;
- f. Voluntary or involuntary manslaughter
- g. Assault or aggravated assault;
- h. Rape, gross sexual imposition or felonious sexual penetration; and/or
- i. Complicity in any of the above offenses.

9. No student shall be accepted in the Williamsburg Local School District under the interdistrict open enrollment program who has received five or more non-disciplinary, unexcused absences in the previous school year regardless of whether or not the student was enrolled under this program or in another district the previous school year.

10. The Williamsburg Local School District may provide transportation on a space available basis to any student accepted into the interdistrict open enrollment program just as it does to any and all students within the district. Interdistrict open enrollment program students must provide their own transportation to a bus stop within the Williamsburg Local School District (designated by the superintendent of schools).

11. It is the responsibility of each student/parent who is accepted into the interdistrict open enrollment program and who desires to participate in interscholastic athletic competition to take all necessary steps and present evidence of such to the superintendent of schools that they have met all standard/eligibility criteria of the Ohio High School Athletic Association.

**OPEN ENROLLMENT FOR THE 2017-2018 SCHOOL YEAR**  
**Resolution #017-1247 Adopted 02/13/2017**  
**by the Williamsburg Local School Board of Education**

12. In order for an open enrollment candidate to be accepted into the Williamsburg Local School District under this policy, the following conditions shall be met:

- a. The Williamsburg Local School District must have available space and teacher (s) for applicant;
- b. An applicant will not be accepted if his/her acceptance shall exceed the building capacities set forth hereafter:

Williamsburg Elementary School	650
Williamsburg Middle/High School	700

- c. In addition to meeting the conditions of building capacity, an applicant will not be accepted if doing so would result in class sizes that exceed the following:

Grade Level	Maximum Classroom Enrollment
K-5	24
6-8	28
9-12	28

Notwithstanding the above grade level enrollment limits, individual course enrollments in grades 6-12 shall not exceed the available number of teaching stations or enrollment limits established by state regulation. At the time applications are submitted, applicants in grades 6-12 must submit a list of courses being requested so that a determination can be made whether space is available for interdistrict open enrollment students. No student, once accepted, will be displaced should the enrollment exceed the limits stated above.

- d. Any student who has been an open enrollment student for three consecutive years will be exempt from class size limitations. The student must meet all other guidelines of the open enrollment policy in order to qualify for the exemption.

**OPEN ENROLLMENT FOR THE 2017-2018 SCHOOL YEAR**  
**Resolution #017-1247 Adopted 02/13/2017**  
**by the Williamsburg Local School Board of Education**

**APPLICATION PROCESS**

The following shall be the process for obtaining and approving applications to the open enrollment program:

1. The district shall conduct a parent information meeting outlining the policies, rules, and regulations pertaining to the interdistrict open enrollment program including the application process during the month of April or May, 2017. The district shall utilize advertisements and/or articles in the local media to publicize the meeting.
2. Applicants entered into interdistrict open enrollment plan must enter at the beginning of the school year. No students will be accepted in the program after the school year begins. However, Williamsburg Local School District and the resident school district may agree to waive the deadline if extenuating circumstances exist.
3. Parents of a student wanting to enroll in the interdistrict open enrollment program must submit a completed written application and have it on file in the superintendent's office no later than Friday, May 19, 2017. Each application will be dated and time stamped as to receipt in the superintendent's office.
4. Once the superintendent has determined the student openings available for the 2017-2018 school year pursuant to this policy, he shall review the applications of all students seeking assignment to available opening(s) (e.g.: grade one) and assign the applicants according to the date and time received by the superintendent until the available openings in the grade have been filled. This process will be repeated for all grade level openings where there are more applicants than there are openings available.
5. The superintendent shall have available for public review a list of all student openings for the 2017-2018 school year after applying the building and grade openings as required by this policy.

LEGAL REFS: ORC 3313.64, 3313.65, 3317

**BOARD ADOPTION:**

FEBRUARY 13, 2017, FEBRUARY 8, 2016, MARCH 16, 2015, MARCH 17, 2014, MARCH 18, 2013, MARCH 19, 2012, MARCH 21, 2011, APRIL 19, 2010, APRIL 20, 2009, JULY 21, 2008, APRIL 21, 2008, MARCH 19, 2007, MARCH 20, 2006, FEBRUARY 21, 2005, MARCH 15, 2004, DECEMBER 15, 2003, JANUARY 13, 2003, JANUARY 7, 2002 AND JULY 9, 2001

Williamsburg Local School District, Williamsburg, Ohio